

Lesson Plan 2008/09

This form is downloadable from the Quality Improvement page of the College Intranet.

Department: _____ Tutor Name: _____

Course Code: _____ Course Name: _____

Subject / Unit: Study Success Lesson Title: Tutorial 2

| | |
|--------------------|--|
| Aim: | Improving attendance |
| Objectives: | Understand the importance of good attendance Know the consequences of absence Know sources of advice/guidance available in college for personal problems which may affect attendance identify and solve reasons for possible absence know how to inform teacher of absence |

| | | |
|--|---------------|--------------------|
| Date: | Room: | Group Size: |
| Time: | Level: | |
| Differentiation to address Class Profile: | | |
| Languages Spoken: | | |
| Special Issues relating to this Class: | | |
| Previous Knowledge: | | |
| Homework to be Returned this Lesson: | | |
| MATERIALS: Handouts: 2A - 1 for every learner, 1B - 1 for 2 learners | | |

| Time | Content incl. Key and Functional Skills | What Learners do | What Tutor does incl. Assessment | Resources |
|------|--|---|---|---|
| 10 | Warmer – reasons for absence | Individuals use handout 2A to rank reasons for absence | Set task and monitor | Handout: Study Success Tutorial 2 Handout A |
| | | Individuals feed back their ranking to class | Teacher collates students' ranking to overall class ranking on board of reasons for absence Discuss more reasons for absence Recap previous tutorial and share objectives | |
| 5 | Discussion about consequences of absence | Pairs discuss consequences of repeated absence | Write on board – What happens if you miss class? What is the required attendance at college? | Board / pen |
| | | Pairs give feedback to class | Teacher led feedback – generate discussion | |
| 15 | Brainstorming solutions | Pairs race to think of as many solutions for each reason for absence - write notes on paper. Set time | Set task and monitor – first pair to finish wins | Paper and pen board |

Lesson Plan 2008/09

This form is downloadable from the Quality Improvement page of the College Intranet.

| Time | Content incl. Key and Functional Skills | What Learners do | What Tutor does incl. Assessment | Resources |
|------|---|---|--|---|
| | | limit of 8 minutes. | | |
| | | Pairs give feedback to class | Make notes on board – discuss strategies for making 80% attendance target Highlight student advice and guidance services – give information about how to access help | |
| 25 | Case studies discussion | Pairs use resource 2B. In turn, take a card and read situation in bold to partner who thinks of a solution. The student with the card then reads the solutions given and together decide the best option. | Set task and monitor | Handout: Study Success Tutorial 2 resource B (cut up) |
| | | Pairs give feedback to class | Take feedback from pairs, encourage discussion about the best solutions | |
| 5 | How to inform tutor of absence | Listen, write information in diaries | Explain how students can contact tutor to inform of absence | board |

Individual Learners' Plans for this Lesson

| Name | Plan |
|------|------|
| | |
| | |

| Review of Lesson | Good | Satisfactory | Needs Change | Comments |
|--|------|--------------|--------------|----------|
| Evidence of Learning | | | | |
| Pacing | | | | |
| Participation of all Students | | | | |
| Appropriateness of Level | | | | |
| Teaching Materials | | | | |
| Appropriate Teaching Styles | | | | |
| Students Motivated / Enjoyment in Learning | | | | |

